



Guidelines for students

for submitting applications for additional financial support for students with fewer opportunities



Erasmus+



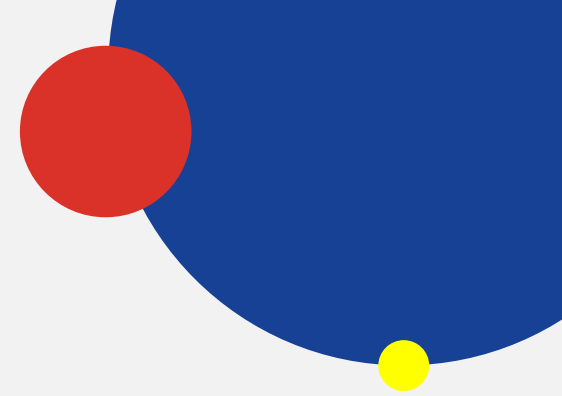
TEMPUS
PUBLIC FOUNDATION



MINISTRY OF CULTURE
AND INNOVATION



The application process

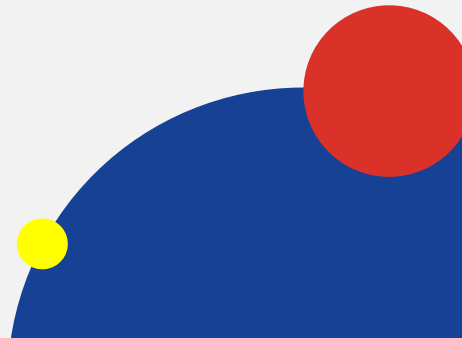


- Find out about your options from your institutional coordinator.
- Fill in the application form:
 - Enter your personal data and mobility details.
 - Indicate the category under which you are eligible for the additional fewer opportunities grant.
- Documents to be submitted to your Erasmus+ coordinator:
 - Completed eligibility document
 - Completed excel application form
 - A signed or digitally authenticated copy of the application form

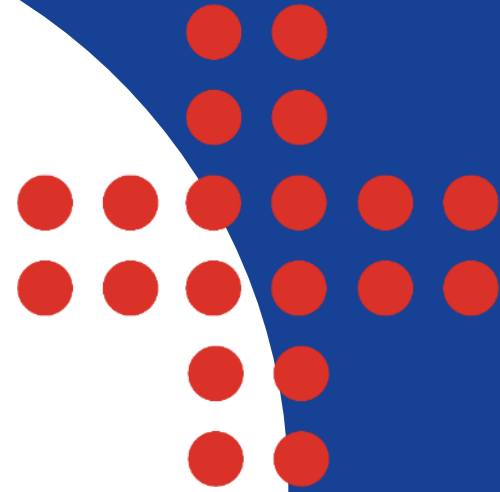


The application evaluation process

- I. The student submits the application to the coordinator.
- II. The Erasmus+ coordinator forwards the submitted and supported applications to Tempus Public Foundation.
- III. After the decision of the Board of Trustees of Tempus Public Foundation:
 - › *The higher education institution notifies the student of the awarded additional support and includes the additional financial support in the grant agreement.*



**Step
by
step**



1.

Personal data and mobility details

Mobility participants' details and mobility data

Name of the applicant:	
Birth name of the applicant:	
Place of birth:	
Date of birth:	
Mothers' birth name:	
Permanent address:	
Place of residence (temporary):	
Email address:	
Phone number:	
Name of higher education institution:	
Year (1st, 2nd, 3rd, etc):	
Name of degree:	
Applicant's higher education registration number (OM azonosító)	
Level of training (Bachelor, Master, etc)	
Length of planned mobility (days):	
Type of mobility:	
Start of mobility (year/month):	



2.

Eligibility categories

Criteria

Please write 'X' in the box next to the selected category!
If you are eligible for more than one of the listed criteria, you can tick this box,
but it is sufficient to justify only one of them.

- Students attending a part-time or long-distance course.
- Students belonging to a national or ethnic minority recognised in Hungary, in particular members of the Roma ethnic minority.
- Ethnic Hungarian minority students who are living outside of Hungary.
- Students with refugee status recognised by the Hungarian state.
- At least one parent/guardian of the applicant has not completed secondary education.
- The applicant is a parent/guardian.**
- Students in the public care system: students who were raised in a children's home, a residential home, a foster home or received
- Orphan or half-orphan student.
- Students living in a large family (2 or more siblings living in the same household).
- The student has been awarded extra points for being disadvantaged or severely disadvantaged when applying to a higher educa
- The student has been awarded a Bursa Hungarica Municipal Higher Education Scholarship.
- The student receives a regular or exceptional social grant provided by a Hungarian Higher Education Institution.
- The student was a beneficiary of the Mentoring Programme of The National Union of Students in Hungary.
- The student is a beneficiary of "Path to higher education" – "Path to a degree" („Út a felsőoktatásba" – „Út a diplomához").**
- The student is/was a member of a Roma college.
- The student received a basic social education grant at the start of his/her higher education.
- The student has received support from the Arany János Talent Support Programme.
- The student has a sudden change in their social circumstances.
- The student has a paid job and will have a loss of income during the mobility period of their studies or traineeship abroad.
- The student is attending a fee-paying course at the time of application.
- The student is a resident of one of the beneficiary municipalities defined by Government Decree 105/2015 (IV.23.).



Several eligibility criteria may be indicated, but supporting document are only required for one of them.

3. *Supporting documents*

Links to the supporting documents can be found on the „supporting_documents” tab of the application form.

SUPPORTING DOCUMENTS

- [1. Declaration of orphanhood](#)
- [2. Declaration of ethnic Hungarian students](#)
- [3. Declaration of large family](#)
- [4. Declaration of ethnic minority identity](#)
- [5. Declaration of a student who is a parent/guardian](#)
- [6. Declaration of sudden change in social circumstances](#)
- [7. Declaration of parents' education level](#)

➡ **Click on the relevant link to download the document**



4.

Signing the application form

After filling in the location and date, it can be submitted with a handwritten signature (printed and scanned) or a digitally authenticated signature.

I have read the privacy notice published on https://erasmusplusz.hu/eselyegyenlosegi_adatvedelmi_nyilatkozat_eng.pdf and I consent to the processing of my data.

I declare that the information provided in this application is true and correct. Any false declaration will lead to exclusion from the Erasmus programme.

Location, date:

2023.03.

Signature of applicant

5. *Submitting the application*

Documents to be submitted to your Erasmus+ coordinator:

- **Completed eligibility document**
- **Completed excel application form**
- **A signed or digitally authenticated copy of the application form**



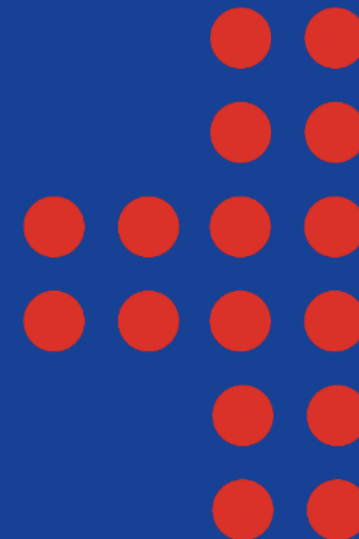
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